

Accessibility Statement

This website is run by Plaxtol Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in without the text spilling off the screen
- navigate most of the website using just a keyboard (including skip to content or skip to main navigation)
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We're also working to make the website text as simple as possible to understand.

The [AbilityNet](#) website has advice on making your device easier to use if you have a disability.

This includes how to:

- make text larger
- magnify the screen
- change fonts and colours
- make your mouse pointer easier to see
- using your keyboard instead of a mouse
- making your device talk to you

You can translate this website to your preferred language by changing the settings in your browser (such as Internet Explorer, Chrome or Safari).

How accessible this website is

The website has performed very well when loading it through online accessibility test routines, as recommended by UK Government. However, nothing is ever perfect and you might find areas of the site that are not so easy for you to read.

What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille then please send an email to clerk@plaxtol.com

We will then look at the issue you have reported and will get back to you as soon as possible.

Reporting accessibility problems with this website

If you think we're not meeting the requirements of the accessibility regulations, then please send an email to clerk@plaxtol.com with full details of your issue.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

Technical information about this website's accessibility

Plaxtol Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

Potential Issues with some older PDFs

Some of our older PDFs may not meet accessibility standards. For example, they may not be structured in order that they are accessible to a screen reader. This doesn't meet WCAG 2.1 success criterion 4.1.2 (name, role value).

The accessibility regulations [don't require us to fix PDFs or other documents published before 23 September 2018](#) if they're not essential to providing our services. As a rule of thumb, we don't plan to fix old PDF meeting minutes or newsletters, that might still be published and accessed through our website.

Any new PDFs we publish should meet accessibility standards, and have done since at least 23 September 2018.

There are a few PDF documents with handwritten signatures that are not fully accessible (Disclosable Pecuniary Interests notices pertaining to Council Members, as provided by Tonbridge & Malling Borough Council).

Some parts of this site link to or use content provided by other websites and these are not always as accessible as our site. Unfortunately, we cannot accept responsibility for external site content.

What we're doing to improve accessibility

This statement was prepared on 1st October 2020.

We are working to resolve all identified accessibility issues which are within our control and will release them to the website as soon as they are completed.